ENROLLING YOUR CHILD AT HEATHERTON CHRISTIAN COLLEGE

ENROLMENT GUIDE

Please note that your enrolment is not confirmed until you have met with the Principal and you have received confirmation of enrolment in writing.

If you decide to enrol your child at Heatherton Christian College please complete and return the following:

☐ Confidential Application for Enrolment
☐ Confidential Medical Report
☐ Have your Pastor complete the Pastor's Reference
☐ Parent/Guardian Declaration (Internet Protocol)
☐ Student Declaration (Internet Protocol – for students in Year 2 and above)
☐ Photograph Permission Form
☐ Excursion Permission Form
☐ Data Collection Forms
☐ Direct Debit request (if you wish to have the fees direct debited weekly, fortnightly or monthly). All fees are payable in advance before the first day of each year unless a payment plan is set up as a direct debit arrangement with the college for settlement of all fees during the year. Payment methods can be arranged with the College Bursar, Mrs Leanne Johnson
☐ Centrelink Centrepay Deductions Form if you receive Centrelink payments.
☐ Bring the non-refundable enrolment fee of $350 with you; no place can be reserved unless this fee is paid
☐ Provide a copy of your Healthcare Concession Card if you have one
☐ For Non Australian Passport holders, please provide a photocopy of your Medicare Card or your Visa
☐ Provide a photocopy of school reports where applicable
☐ If you are enrolling your child in Prep only, a copy of your child's birth certificate and immunisation status.
☐ If you have not already done so, phone the college office on 8551 6650 to make an interview time with the Principal to discuss the enrolment of your child
☐ Visit Dandy Schoolwear, Shop 8/169 Cheltenham Road, Dandenong to organise fitting and ordering of school uniform requirements. There is also a supply of second hand uniform which can be purchased from the 'Sustainable Schools' website, contact the college office for details.

We look forward to you joining the Heatherton Christian College community!